

## **Notice of Meeting**

# **Communities Select Committee**



<b>Date &amp; time</b>	<b>Place</b>	<b>Contact</b>	<b>Chief Executive</b>
Tuesday, 7 November 2017 at 10.00 am	Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN	Andy Baird, Democratic Services Officer - andrew.baird@surreycc.gov.uk Room 122, County Hall Tel 020 8541 7609	Julie Fisher

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email .**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andy Baird, Democratic Services Officer - andrew.baird@surreycc.gov.uk on 020 8541 7609.**

### **Elected Members**

Rachael I. Lake (Chairman), Mr Saj Hussain (Vice-Chairman), Mr Bob Gardner, Mr David Goodwin, Miss Alison Griffiths, Mr Richard Hampson, Miss Marisa Heath, Mrs Jan Mason, Mr Cameron McIntosh, Mrs Lesley Steeds, Ms Barbara Thomson and Mr Keith Witham

### **TERMS OF REFERENCE**

The Committee is responsible for the following areas:

Community Safety	Crime Disorder and Reduction
Relations with the Police	Fire and Rescue Service
Cultural Services	Library Services
Major Cultural and Community Events	Heritage
Arts	Citizenship
Registration	Sport
Volunteering and Voluntary Sector Relations	Customer Services
Localism	Trading Standards and Environmental Health
Community Engagement	

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

### **2 MINUTES OF THE PREVIOUS MEETING: 7 SEPTEMBER 2017**

(Pages 1  
- 6)

To agree the minutes of the previous meeting as a true and accurate record of proceedings.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and / or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 QUESTIONS AND PETITIONS**

To receive any questions or petitions.

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*1 November 2017*).
2. The deadline for public questions is seven days before the meeting (*31 October 2017*)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **5 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) UPDATE 2017/18**

(Pages 7  
- 26)

#### **Purpose of report:**

To review the County Council's use of the Regulation of Investigatory Powers Act 2000 (RIPA) and to outline proposed updates to the existing

corporate RIPA policy. The proposed updates include a section on social media and the use of online selling platforms as well as a change to Surrey County Council's Senior Responsible Officer (SRO) for RIPA.

**6 SURREY PERFORMING ARTS LIBRARY - OPTIONS FOR THE FUTURE** (Pages 27 - 48)

**Purpose of the report:**

To provide the Communities Select Committee with a briefing on Surrey Performing Arts Library; the context of Medium Term Financial Plan savings; and options being considered for the future operation of the Library.

**7 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME** (Pages 49 - 50)

The Committee is asked to review and approve the Forward Work Programme and Recommendations Tracker and provide comment as required.

**8 DATE OF THE NEXT MEETING**

The next public meeting of the committee will be held on Thursday 8 February in the Ashcome Suite at County Hall.

**Julie Fisher**  
**Acting Chief Executive**  
Published: Monday, 30 October 2017

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings with the Chairman's consent. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can grant permission and those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

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*Thank you for your co-operation*